

Policy for dealing with errors in disseminated press releases or statistical reports

This policy governs changes applied to published press releases or statistical reports.

1. Any published press release or statistical report must remain unchanged on PCBS' web site.
2. In case of error or modification to any press release or statistical report, the responsible department must report in writing immediately the nature of intended modification to the Director General detailing all necessary information.
3. The Director General must report the case with his/her recommendations to ACSP within one day of the incident.
4. ACSP must consult the details of case to the President of PCBS and advise on the necessary steps to be taken and the time frame to apply the recommended steps.
5. Any changes must respect the following:
 - An explanatory note must be put on the original version of the published document detailing the nature of the changes, reasons and links to the updated version of the document on the web site.
 - An explanatory note must be placed on the new version of the published document detailing the relation with the previous/original version.
 - All changes must be documented at the Dissemination and Documentation Department

This policy is issued on Monday 23/04/2012

Ola Awad, President