Palestinian Central Bureau of Statistics
P.O. Box 1647 Tel: 970-2-242 6340 Fax: 970-2-242 6343
Economic Statistics Surveys Series
Construction Contractors Survey 2007

Data provided herein are used only for mere statistical purposes and are considered highly confidential, according to the General Statistics Law of 2000.

Serial No. ☐☐☐☐☐

Establishment number: ☐☐☐☐☐☐   **Enterprise number** ☐☐☐☐☐☐☐

Identification:

Q1. Establishment commercial name: _____

Q2. Owner or general manager: _____**Sex:**   1. Male   2. Female   ☐

Q3. Main economic activity (in details): _____   ☐☐☐☐☐

Q4. Address

Governorate: _____ Locality**:** _____   ☐☐☐☐☐☐

Street: _____ Building name/ owner: _____ No of enumeration area.   ☐☐☐

P.O. Box: _____ Tel: _____ Fax: _____ Building No.   ☐☐☐

Q5. Tenure: 1. Private national 2. Private foreign 3. Non Government organization sector 4. National government corp 5 Foreign government corp   ☐

Q6. Legal Status: _____   ☐☐

Q7. Organizational Structure   1. Sole Proprietorship   2. Main Center With Branches   3. Branch   ☐

Q8. Class :   ☐☐☐☐☐☐

Q9. Institutional Sector :   ☐☐

Remarks for Questionnaire Completion
- A separate questionnaire is completed for each enterprise included in the sample regardless of weather it keeps records or not.
- A separate questionnaire is completed for each economic activity within the enterprise, provided its inputs, workers, wages, new fixed assets are separable, i.e. constitutes a branch.

A single questionnaire is completed for the establishment if the branches keep no records. However, if the branches keep separate records and practice activities similar or different from those practiced in the main center, then its questionnaire undergoes completion in coordination with the main center.

Enterprise (Project): Economic entity capable of possessing assets and liabilities; Practicing economic activities and conducting transaction with other parties and can Provide complete of profits and losses, preparing balance sheet at the end of the year to the main secondary activities practiced.

Persons Engaged: They are of two categories:
- Unpaid enterprise owners or family members.
- Paid workers weather they are permanent, temporary or working for enterprise.

Excluded are trainees, those in unpaid vacations and members of board of directors.

Establishment: An enterprise or a branch producing a single group of goods (with the possibility of having ancillary production activities), provided enough data are available for calculating operation surplus.

Compensations of employees: All wages given to employees during the survey year in addition to allowances, rewards, overtime, the thirteenth and fourteenth month salaries before applying any deductions, e.g. insurance, tax...etc.

Ownership: It is determined when the majority of capital (51% and more) is:
1. Private national   2. Private foreign   3. NGO,s   4. Government corporation   5. Foreign government corporation.

ID0. Interview result	
	1. Completed ☐
Not	2.1 Completely closed
	2.2 Active during 2007 but not get its data
Completed	3. Temporarily closed
(Specify):	4. Could not reach the address
	5. Did not practice any activity in 2007
	6. Different economic activity *
	7. Refusal
	8. Repeated
	9. Central government
	10. Agricultural Appropriation
	11. Branch Keep No Records
	12. The Balance isn't ready
	13. Isn't an enterprise as Recognized
	14. Israeli Ownership
	15. Of Different Ownership
	16.Branch Keeps Records & the Center Out of the Sample
	17. Converted from other surveys and not completed
	18.Other (specify)

If the economic activity changed, describe the new as of possible;
_____

First: General Data:

ID1.Number of actual work months during the survey year _____

ID2.Fiscal Years for the enterprise:

From ___ /___ / 2007

To   ___ /___ / 2007

ID3.Data Sources

1. Financial books and records   2. Estimates   3. Both   ☐

ID4.Currency used in questionnaire completion

1. Jordanian Dinnar (JD)   2. US Dollar ($)   3. New Israeli Shekel (NIS)   ☐

For enterprise Only (for sole proprietorship or main centers with branches):

ID5. Establishing Year: ☐☐☐☐

ID6.. Declared Capital   ☐☐☐☐☐☐☐☐

ID7. Paid Capital of the year 2007   ☐☐☐☐☐☐☐☐

ID8..The enterprise prepares profits/losses account and balance sheet? 1.Yes 2.No   ☐

No.2: Employment and Employees Remuneration

Engaged persons' categories		Average number of persons engaged during the reference year ❶		Average number of weekly work hours per employee	Compensations of employees during the reference year ❷	
		Male	**Female**		**Male**	**Female**
LS		LM	LF	LH	CM	CF
Unpaid employees	Proprietors					
	Family members					
Paid employees	Administrators					
	Operatives					
	Other					
Total						
Payments in kind ❸						
Other benefits ❹						
Total remuneration						

Notes:

❶ Average number of employees during the reference year = $\dfrac{\text{Total number of employees at the end of each month}}{12}$

❷ Salaries and wages in cash during the reference year include: Basic salary or wage, allowances, premium and overtime in addition to the thirteenth and fourteenth months salaries (if found).

❸ Payments in kind include: food, accommodation, transportation, and recreational and social services provided by the establishment to its employees.

❹ Other benefits include social and health insurance installments and end of service appropriation.

Average number of temporary operatives:

Month	1	2	3	4	5	6	7	8	9	10	11	12	Total
Actual work days (employee * day)													
Compensations													

Average number of temporary employees $=$ **Total actual work days** $=$

$$\frac{\text{_____}}{\textbf{300}}$$

Notes:
1. **Temporary employees:** Those employees working for days or separate periods less than one year and often have daily salaries, and they are a part of operatives in the previous mentioned table.
2. **Compensations:** It's a part of operatives salaries in the previous mentioned table.

No 3: Goods Production Inputs ❶

A. Row and Primary Materials	Auxiliary code	ISIC Code	Measurement unit		Value of beginning Inventory		Purchases during the year						Production inputs sold as purchased (purchased price)		Lost and written off		Value of ending inventory		Value of consumed amount during the year	
							Internally purchases		Externally purchases		Total									
			Unit	Code	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value
RM	RM1	RM2	RM3	RM4	RM5	RM6	RM7	RM8	RM9	RM10	RM11	RM12	RM13	RM14	RM15	RM16	RM17	RM18	RM19	RM20
1.	10																			
2.	10																			
3.	10																			
4.	10																			
5.	10																			
6.	10																			
7.	10																			
8.	10																			
9.	10																			
10.	10																			
11.	10																			
12.	10																			
13.	10																			
Other inputs	10																			
Total	**88**	**8888**																		

❶ Includes inputs used in main & auxiliary activities and assets produced for own account.

Continued: Goods Production Inputs:

B. Other Inputs	Auxiliary code	ISIC Code	Value of beginning inventory	Purchases during the year			Production inputs sold as purchased (purchase price)	Lost and written off	Value of ending inventory	Value of consumed amounts during the year
				Internally purchases	Externally purchases	Total				
RO	RO1	RO2	RO3	RO4	RO5	RO6	RO7	RO8	RO9	RO10
Packing and wrapping materials:										
Plastic and nylon	41	2520								
Carton boxes	41	2102								
Other wrapping materials, specify	41									
Spare parts:										
Spare parts for vehicles	42	3430								
Spare parts for machines & equipment	42									
Disposable tools	43									
Stationery	44	2109								
Publications	45	2221								
Work uniform	46	1810								
Cleaning material	47	2424								
Other inputs, specify										
	48									
	48									
	48									
	48									
	48									
	48									
Total	**88**	**8888**								

Continued: Production Inputs

C. Fuel and oil	Auxiliary code	ISIC Code	Value of beginning inventory	Purchases during the year			Production inputs sold as purchased (purchase price)	Lost and written off	Value of ending inventory	Value of consumed amounts during the year	The value used in electricity generation	The value used to transportation vehicles
				Internally purchases	Externally purchases	Total						
RI	RI1	RI2	RI3	RI4	RI5	RI6	RI7	RI8	RI9	RI10	RI11	RI12
1. Gasoline	21	2320										
2. Kerosene	22	2320										
3. Diesel	23	2320										
4. Gas	24	2320										
5. Oils and lubrications	25	2320										
6. Other fuel (coal, fire wood)	26											
Total	88	8888										

D. Electricity and water	ISIC code	Measurement code		Purchased during the year		Sales during the year		Value of consumed amount during the year	
		Unit	Code	Quantity	Value	Quantity	Value	Quantity	Value
Electricity	4010								
Water	4100								
Total	**8888**								

No.4: Other Production Expenditures (Services Offered by Others)

Types of expenditure	Auxiliary code	ISIC Code	Expenditure value			Type of expenditure	Auxiliary code	ISIC code	Expenditure value		
			Internal	Foreign	Total				Internal	Foreign	Total
Pe	**Pe 1**	**Pe2**	**Pe3**	**Pe4**	**Pe5**	**Pe**	**Pe 1**	**Pe2**	**Pe3**	**Pe4**	**Pe5**
Rent of buildings	10	7010				Transportation of passengers	26	6021			
Rent of machines and equipment	11	7122				Storing services	27	6302			
Post, telegraph, telephone, and fax	12	6420				Medical expenditure for work accidents	28	8512			
Maintenance and repair of machines and equipment	13					Commissions paid to others in return of purchased goods	29	5110			
Maintenance and repair of buildings and constructions	14	4540				Losses of selling production inputs	30				
Operational services provided by others	15					Bids and tenders fees	31	7499			
Advertising	16	7430				Cleaning expenditures	32	7493			
Hospitality	17	5520				Employee training & educated services	33	8090			
Auditing	18	7412				Unions and syndicates fees	34	9120			
Bank commissions/ other than interests	19	6519				Chambers of industry & commerce fees	35	9111			
Legal charges (Advocate charges)	20	7411				Incident insurance premium, other than employees	36	6603			
Court fees	21	7523				Other, specify					
Computer consulting services	22	7220					36				
Engineering and consultation services	23	7421					36				
Costs of official travels and missions	24	6022					36				
Transport of goods and land shipping	25	6023					36				
						Total	88	8888			

9

No.4: Sub contractors due during survey year

Serial No.	Sub contractor type	Due value	Serial No.	Sub contractor type	Due value
SC1	Dues for registered contractor enterprise that agreement with it includes providing necessary building materials.		SC4	Dues for unregistered contractor enterprise or skilled workers that agreement with them be limited to perform workmanship works only.	
SC2	Dues for registered contractor enterprise that agreement with it be limited to perform workmanship works only.		SC5	Dues for industrial enterprise that agreement with them includes providing necessary building materials.	
SC3	Dues for registered contractor enterprise or skilled workers that agreement with them includes providing necessary building materials.		SC6	Dues industrial enterprise that agreement with them be limited to perform Workmanship works only.	
			Total $(1 + 2 + 3 + 4 + 5 + 6)$		

No.5: Fees and Taxes on Production

Fees and Taxes	Auxiliary code	Value of payments		
		Internal	*External	Total
TF	**TF1**	**TF2**	**TF3**	**TF4**
Customs duties	1001			
Value added tax (net tax)	1002			
Constructions licensing fees	1003			
Vehicles licensing fees	1004			
Official stamps fees	1005			
Building taxes	1006			
Other indirect taxes, specify				
	1007			
	1007			
	1007			
Total fees and taxes	**8888**			

* For Jerusalem enterprise
Note: Income taxes are not required.

No.6 : Various payments and transfers

Payments and Remittances	Auxiliary code	Value of Payments		
		Internal	**Foreign**	**Total**
PD	**PD1**	**PD2**	**PD3**	**PD4**
Rent of land	1012			
Interests on loans	1013			
Interests on other liabilities	1014			
Royalties	1015			
Dividends distributed to :				
1. shareholders own less than 10% of the institution	1016			
2. shareholders own 10% or more of the institution	1017			
Bonuses to the board of directors	1018			
Withdrawals of proprietors (cash)	1019			
Withdrawals of proprietors (in kind)	1020			
Governmental fines	1021			
Key money	1022			
Grants, donations, and gifts	1024			
Employee's allowances:				
1. from own savings	1025			
2. without savings	1026			
Other, specify				
	1027			
	1027			
	1027			
Total	**8888**			

No.7: Out put from main projects:

1. carried out projects during survey year as main contractor only

Serial No.	Projects' name	Projects' target		Projects' location: - Locality and governorate for local projects. - State for projects abroad.		Projects' property: 1. Public sector. 2. Private sector 3. Cooperative 4. Foreign grants 5. UNRWA 6. Non profit committees 7. Others	Projects' type: 1. Residential 2. non residential **3.** Others (not buildings)	Work Type: 1.New constructions (including additions) 2. capital maintenance. 3.current maintenance	* Value of demands during survey year. (a)	Total value of demands till the end of year and there's no demand on it	Total value of completed projects and there's no demand on it	Value of actual completed projects (a+b-c)	Completed dwellings during survey year **	
													Number	Total area (m²)
	MP	**MP1**	**ISIC**	**MP2**	**Code**	**MP3**	**MP4**	**MP5**	**MP6**	**MP7**	**MP8**	**MP9**	**MP10**	**MP11**
1.														
2.														
3.														
4.														
5.														
6.														
7.														
8.														
9.														
10.														
11.														
12.														
											Total			

(Cont.) Output from the main activity

2	Value of completed projects as sub-contractor (underlet)	Value		
		Local	**External**	**Total**

3.	Value of completed projects to contractor enterprise own account		
a.	New Construction	1. Residential Buildings	
		2. Non-residential Buildings	
		3. Non-Buildings Construction	
b.	Capital Repair and Maintenance		
c.	Current Maintenance		
Total (a+b+c)			

Number of the completed dwellings produced to the own account			
Total area of completed dwellings produced to the own account/ m^2			
Location of the completed dwellings produced to the own account		Governorate Name	Governorate Code

No.8 : Commodity Products (Industry Activity)

Type of product	Auxiliary code	ISIC code	Measurement unit		Beginning inventory		Sales						Reused in production		Ending inventory		Products produced during the year	
							Local		External		Total							
			Unit	Code	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value
PM	PM1	PM2	PM3	PM4	PM5	PM6	PM7	PM8	PM9	PM10	PM11	PM12	PM13	PM14	PM15	PM16	PM17	PM18
Finished products																		
1.	10																	
2.	10																	
3.	10																	
4.	10																	
5.	10																	
6.	10																	
7.	10																	
8.	10																	
9.	10																	
10. other (value)	10																	
Work in progress																		
1.	20																	
2.	20																	
Fixed assets produced for own accounts (work in progress)																		
1.	25																	
2.	25																	
Wastes (value)	30																	
Total commodity products																		

No. 9: Goods Purchased for Resale (Trade Activity)

Items purchased for sale without manufacturing	ISIC Code	Value of beginning inventory	Purchases during the year	Lost & written off	Value of ending inventory	Sales	* Trade margin
GS	GS1	GS2	GS3	GS4	GS5	GS6	GS7
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
Total	88888						

* Trade margin = Sales + Ending inventory – Purchases during the year – Beginning inventory – Lost and written off.

No. 10 : Revenues of Services Rendered to Others (Services Activity)

Type of revenue	Auxiliary code	ISIC Code	Revenues Value		
			Local	Foreign	Total
SI	SI1	SI2	SI3	SI4	SI5
Industrial services on materials from others	20				
Maintenance and repairs services	21				
Buildings rent	22	7010			
Rent of machines and equipment	23	7122			
Transport of goods	24	6023			
Transport of passengers	25	6021			
Profits from inputs sales	26				
Other services provided to others, specify					
	27				
	27				
	27				
Total	**88**	**8888**			

No.11: Various transfers and revenues

Types of revenue	Auxiliary Code	Revenue value		
		Local	Foreign	Total
DI	DI1	DI2	DI3	DI4
Rent of buildings	1020			
Royalties	1021			
Shares profits	1022			
Income from other institutions' properties				
1. More than 10%, from the institution	1023			
2. Less than 10%, from the institution	1024			
Compensations from insurance against incidents	1025			
Grants and donations	1026			
Fines imposed on others	1027			
Profits transfers from external branches	1028			
Governmental productive aid (support)	1029			
Received interests				
1. From government				
A. Loans and deposits	1030			
B. Others (bonds & treasury notes)	1031			
2. From other parts				
A. Loans and deposits	1032			
B. Others (bills…etc.)	1033			
Other transformational revenues (specify)				
	1035			
	1035			
Total	**8888**			

No. 12 : Fixed Assets

Types of fixed assets	Auxiliary code	ISIC code	Book value at the beginning of the year	Value of purchased assets during the year			Fixed assets produced at the establishment	Capital additions and improvements	Written-off and losses	Assets sold during the year	Depreciation during the year	Book value at the end of year
				Imported	Local							
					New	Second-hand						
FA	FA1	FA2	FA3	FA4	FA5	FA6	FA7	FA8	FA9	FA10	FA11	FA12
Land	10	1028										
Residential buildings	11	4520										
Non residential buildings	12	4520										
Machines, equipment & devices	13											
Goods vehicles	14	3410										
Passengers vehicles	15	3410										
Furniture and furnishings	16	3610										
Livestock (goats & cows)	17	0121										
Computer programs	18	7220										
Goodwill	19											
Property & invention	20											
Others, specify												
	21											
	21											
Total fixed assets	**88**	**8888**										

Number of goods vehicles owned by the enterprise: _____

19

Name and addresses of branches (for multi branch enterprise):

No.		Branches sequence no.	Address	Data included in the main center questionnaire 1. Yes 2. No
1.		☐☐☐☐☐☐☐		
2.		☐☐☐☐☐☐☐		
3.		☐☐☐☐☐☐☐		
4.		☐☐☐☐☐☐☐		
5.		☐☐☐☐☐☐☐		
6.		☐☐☐☐☐☐☐		

* Respondent

Name:	**Official Seal**
Title:	
Date:	
Signature	

* For PCBS use

Name	Code	Signature	Date	Interviewer Notes
* Interviewer _____	☐☐☐☐	_____	_____ / _____ / 2008	
* Supervisor _____	☐☐☐☐	_____	_____ / _____ / 2008	
* Editor _____	☐☐☐☐	_____	_____ / _____ / 2008	
* Coder _____	☐☐☐☐	_____	_____ / _____ / 2008	
* Data entry operator _____	☐☐☐☐	_____	_____ / _____ / 2008	
* Post data entry editor _____	☐☐☐☐	_____	_____ / _____ / 2008	