Palestinian National Authority
Palestinian Central Bureau of Statistics
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Economic Statistics Surveys Series
Communication & Information Survey 2011

Data Provided Here Are Used Only For Statistical Purposes and are Considered highly Confidential, According to the General Statistics Law of 2000.

Serial No. ☐☐☐☐☐   **Enterprise number:** ☐☐☐☐☐☐☐

Identification Data:

Q1. Enterprise commercial name: _____

Q2. Owner or general manager: _____**Sex:**   1. Male   2. Female   ☐

Q3.Main economic activity (in details): _____   ☐☐☐☐☐

Q4.Address

Governorate: _____   Locality**:** _____   ☐☐☐☐☐☐☐

Street/ Building name/ owner: _____ No of enumeration area.   ☐☐☐☐

P.O. Box: _____ Tel/ mobile _____ Fax: _____ Building No.   ☐☐☐

Q5. Ownership: 1. Private national 2. Private foreign 3. Native Sector 4. National government corp. 5. Foreign government corp   ☐

Q6.Legal Status: _____   ☐☐

Q7.Organizational Structure   1. Sole Proprietorship   2. Main Center including Branches accounts   3. Main Center doesn't include Branches accounts   4. Branch   ☐

Q8.Website : ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Q9 Email : ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

ID0. Interview result		First: General Data:
	1. Completed ☐☐	ID1. Number of actual work months during the survey year _____ ☐☐

<table>
<tr><td rowspan="2">Not

Completed

(Specify)</td><td>2.1 Completely closed before 2011
2.2 Completely closed after or through 2011
3. Temporarily closed
4. Could not reach the address
5. Did not practice any activity in2011
6. Different economic activity *
7. Refused
8. Repeated
9. Central government
10. Agricultural appropriation
11. Branch keep No Records
12. The Balance isn't ready
13. Isn't an enterprise as recognized
14. Israeli Ownership
15. Different ownership
16.other (specify), ………………</td></tr>
</table>

ID2. Fiscal Years for the Enterprise:
From ___ /___ / 20__
To ___ /___ / 20__

ID3. Data Sources

1. Financial books and records   2. Estimates   3. Both   ☐

ID4. Currency used in questionnaire completion
1. Jordanian Dinar (JD)   2. US Dollar ($)   3. New Israeli Shekel (NIS)   ☐

ID5. For Nongovernmental sector **:**

Does the establishment work with serious economic prices (Revenues cover the cost or more)

1. Yes   2. No   ☐

For enterprise Only (for sole proprietorship or main centers with branches):

ID6. Establishing Year: ☐☐☐☐

ID7. Declared Capital   ☐☐☐☐☐☐☐☐☐

ID8. Paid Capital to the end of the 2010   ☐☐☐☐☐☐☐☐

ID9 .The enterprise prepares profits/losses account and balance sheet? 1.Yes 2.No   ☐

ID10. Does the enterprise have investments abroad?   1.Yes 2.No   ☐

ID11. Does the enterprise have investments from abroad?   1.Yes 2.No   ☐

* **ID12**: If the economic activity changed, describe the new economic activity; _____   ☐☐☐☐☐

** **ID14**: If the result of the interview refused to identify the cause of rejection are: _____

No.2 A: Employment and Employees Compensation:

Employed persons' categories	Auxiliary code	Average number of employed persons		Average number of weekly work hours per employee	Compensations of employees during the reference year	
		Male	Female		Male	Female
EK	LS	LM	LF	LH	CM	CF
Unpaid employees	1					
Paid employees	2					
Total						
Payments in kind						
Other benefits						
Total Compensation						

No.2 B: Employment during 12/2011:

Employed persons' categories	Auxiliary code	No. of employed persons during 12/2010		Contracts		Yearly Paid Vacations		Work injury insurance		Retirement System	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
EM	EM1	EM2	EM3	EM4	EM5	EM6	EM7	EM8	EM9	EM10	EM11
Unpaid employees	1										
Paid employees:											
1. permanent	3										
2. temporary	4										
Total											

No.2C:insurance health

NA1. Does the institution avail health insurance for its labor?	1. Yes	2. No (If 2 skip to NA4)	☐	
NA2. Does the institution provide health insurance through insurance company?	1. Yes	2. No	☐	
NA3. Total value of claims which paid for insurance companies.			☐☐☐☐☐	
NA4. Is there clinic in the institution?	1. Yes	2. No	☐	
NA5. Total expenditure of the clinic			☐☐☐☐☐	

No.3A: Goods Production Inputs

Item	Auxiliary code	Value of beginning Inventory	Purchases during the year			Production inputs sold as purchased (purchased price)	Lost and written off	Value of ending inventory	Value of consumed during the year
			Internally purchases	Externally purchases	Total				
RM	RM1	RM2	RM3	RM4	RM5	RM6	RM7	RM8	RM9
Raw Materials	10								
other raw materials	11								
Electricity	12								
water	13								
Total	**88**								

Value of Production Inputs =(value of beginning inventory + total of purchases –production in puts sold as purchased –lost and written off –value of ending Inventory)

No.3B: Goods Production Inputs

Item	Auxiliary code	Value of beginning Inventory	Purchases during the year	Production inputs sold as purchased (purchased price)	Lost and written off	Value of ending inventory	Value of consumed amount during the year	Value of consumed to produced electricity	Value of consumed to transport
OL	OL1	OL2	OL3	OL4	OL5	OL6	OL7	OL18	OL9
1. Gasoline	10								
2. Kerosene	11								
3. Diesel	12								
4. Gas	13								
5. Oils and lubrications	14								
6. fire wood	15								
7. Coal	16								
8. Other fuel(….)	17								
Total	**88**								

Value of Production Inputs =(value of beginning inventory + total of purchases –production in puts sold as purchased –lost and written off –value of ending Inventory)

No.4: Other Production Expenditures (Services Offered by Others)

Type of expenditure	Auxiliary code	Expenditure value				Type of expenditure	Auxiliary code	Expenditure value			
		Internal	External		Total			Internal	External		Total
			Value	Israel %					Value	Israel %	
PE	PE 1	PE 2	PE 3	PE 4	PE 5	PE	PE 1	PE 2	PE 3	PE 4	PE 5
Rent of buildings	10					Auditing	16				
Rent of machines and equipment	11					Computer consulting services	17				
Post, telegraph, telephone, and fax	12					Transportation of passengers and goods	18				
Maintenance and repair of machines and equipment	13					Cleaning services	19				
Maintenance and repair of buildings and constructions	14					Losses of selling production inputs	20				
Advertising	15					Unions and syndicates fees	21				
						Other	22				
						Total	**88**				

No.5: Fees and Taxes on Production

Fees and Taxes	Auxiliary code	Value of payments		
		Internal	External	Total
TF	TF1	TF2	TF3	TF4
Customs duties	10			
Value added tax (net tax)	11			
Enterprise licensing fees	12			
Vehicles licensing fees	13			
Permit fees	14			
Other Fees and Taxes on Production	15			
Total	**88**			

No.6 : Various payments and transfers

Payments and Remittances	Auxiliary code	Value of Payments			
		Internal	External		Total
			Value	Israel %	
PD	PD1	PD2	PD3	PD4	5PD
Rent of land	10				
Interests on loans	11				
Withdrawals of proprietors	12				
Governmental and non Governmental fines	13				
Accident insurance premiums (exclude employees)	14				
Loss on sale of fixed assets	15				
Other	16				
Total	**88**				

No.7 : Commodity Products

Type of product	Auxiliary code	ISIC code	Value of Beginning inventory	Sales Value			Value of Ending inventory	Products produced during the year
				Local	External	Total		
PM	PM1	PM2	PM3	PM4	PM5	PM6	PM7	PM8
Finished products								
1.	10							
2.	10							
3.	10							
4.	10							
5. Other:	10							
Work in Progress	11							
Fixed assets produced for own Accounts	12							
Wastes	13							
Total	**88**	**88888**						

No. 8: Goods Purchased for Resale (Trade Activity)

Goods	ISIC Code	Value of beginning inventory	Purchases during the year			Lost & written off	Sales value			Value of ending inventory	Trade margin
			local	External	Total		Local	External	Total		
GS	GS1	GS2	GS3	GS4	GS5	GS6	GS7	GS8	GS9	GS10	GS11
1.											
2.											
3.											
4.											
5. Other………											
Total	**88888**										

No.9: Revenues of Services Rendered to Others

Type of revenue	Auxiliary code	Other Revenues Value			
		Internal	External		Total
			Value	Israel %	
	SI1	SI2	SI3	SI4	SI5
Main Revenue of the Service Activity	10				
Revenue of Transport and Storage	11				
Revenue of Communication and Information	12				
Industrial services on materials from others	13				
Maintenance and repairs services	14				
Rent of Building	15				
Other	16				
Total	**88**				

No10 : Various transfers and revenues

Types of revenue	Auxiliary Code	Other Revenue value			
		Internal	External		Total
			Value	Israel %	
DI	DI1	DI2	DI3	DI4	DI5
Rent of land	10				
Shares profits	11				
Grants and donations	12				
Profits of selling fixed assets	13				
Other	14				
Total	**88**				

No. 11 : Fixed Assets

Types of fixed assets	Auxiliary code	Book value at the beginning of the year	Value of purchased assets during the year			Fixed assets produced at the Enterprise	Capital additions and improve-ments	Written-off and losses	Assets sold during the year	Depreciation during the year	Book value at the end of year
			Imported	Local							
				New	Second-hand						
FA	FA1	FA2	FA3	FA4	FA5	FA6	FA7	FA8	FA9	FA10	FA11
Land	10										
Residential buildings	11										
Non residential buildings	12										
Machines, equipment & devices	13										
Goods vehicles	14										
Passengers vehicles	15										
Furniture and furnishings	16										
Computer programs	17										
Other	21										
Total	**88**										

No .12 : Section for goods transport vehicles (If the enterprise have transport vehicles)

No.12A: No.12A: The number of vehicles owned by the Enterprise at the end of the year by load capacity:

Vehicle Category	Auxiliary code	Owned at the End of the year
K C	KC1	KC2
Less than 2 tons	10	
2 to 6 tons	11	
7 to 10 tons	12	
More than 10 tons	13	
total	**88**	

No12B: Number of kilometers and tones that goods vehicles passed during the year:

Transport direction		Auxiliary code	Number of kilometers	Number of tones		
				Solid	Liquid	Others
To		KT1	KT2	KT3	KT4	KT5
Inside Palestinian territory		10				
Out Palestinian territory	Israel	11				
	Other Countries	12				
Total		**88**				

ID13:Name and addresses of branches (for multi branch enterprise):

No.	Name of Branch	Enterprise seq. no.	Address	Data included in the main center questionnaire 1. Yes 2. No	Average Number of Employees
BR0	BR1	BR2	BR3	BR4	BR5
1.		☐☐☐☐☐☐☐			
2.		☐☐☐☐☐☐☐			
3.		☐☐☐☐☐☐☐			
4.		☐☐☐☐☐☐☐			
5.		☐☐☐☐☐☐☐			

Respondent

Name:	**Official Seal**
Jobs:	
Date:	
Signature	

For PCBS use

Name	Code	Signature	Date	Interviewer Notes
* Interviewer	☐☐☐☐	_____	_____ / _____ / 2011	
* Supervisor	☐☐☐☐	_____	_____ / _____ / 2011	
* Coordinator	☐☐☐☐	_____	_____ / _____ / 2011	
* Editor	☐☐☐☐	_____	_____ / _____ / 2011	
* Coder	☐☐☐☐	_____	_____ / _____ / 2011	
* Data entry operator	☐☐☐☐	_____	_____ / _____ / 2011	
* Post data entry editor	☐☐☐☐	_____	_____ / _____ / 2011	