Data Provided Here Are Used Only For Statistical Purposes and are Considered highly Confidential, According to the General Statistics Law of 2000.

Serial No. ☐☐☐☐☐   **Enterprise number:** ☐☐☐☐☐☐☐

Identification Data:

Q1. Enterprise commercial name: _____

Q2. Owner or general manager: _____   **Sex:**   1. Male   2. Female   ☐

Q3.Main economic activity (in details): _____   ☐☐☐☐☐

Q4.Address

Governorate: _____   Locality**:** _____   ☐☐☐☐☐☐☐

Street/ Building name/ owner: _____ No of enumeration area.   ☐☐☐

P.O. Box: _____ Tel/ mobile _____ Fax: _____ Building No.   ☐☐☐

Q5. Ownership: 1. Private national 2. Private foreign 3. Non governmental sector 4. National government corp. 5. Foreign government corp   ☐

Q6. Legal Status: _____   ☐☐

Q7. Economic organization   1. Sole Proprietorship   2. Main Center including Branches accounts   3. Main Center doesn't include Branches accounts   ☐

Q8.Website : ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Q9 Email : ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Q10. Number of branch ☐☐

Remarks for Questionnaire Completion:
- A separate questionnaire is completed for each establishment included in the sample regardless of whether it keeps records or not.
- A separate questionnaire is completed for each economic activity within the establishment, provided its inputs, workers, wages, new fixed assets are separable, i.e. constitutes a branch.
- A single questionnaire is completed for the establishment if the branches keep no records.

Enterprise (Project): Economic entity capable of possessing assets and liabilities, Practicing economic activities and conducting transaction with other parties and can provide complete accounts of profits and losses, preparing balance sheet at the end of the year regarding the main and secondary activities practiced.

workers: Paid workers whether they are permanent, temporary or working for enterprise excluded categories: trainees, those in unpaid vacations and members of the board of directors

Establishment: An enterprise or a branch producing a single group of goods (with the possibility of having secondary production activities), providing that enough data are available for calculating operation surplus.

Wages and Salaries in Cash: All wages given to employees during the survey's reference year in addition to allowances, rewards, overtime, the thirteenth and fourteenth month salaries before applying any deductions, e.g. insurance, tax...etc.

Ownership: It is determined when the majority of capital (51% and more) is:
1. Private national   2. Private foreign   3. NGO,s
4. Government corporation   5. Foreign government corporation.

2

ID0. Interview Result: ☐☐	First: General Data:

ID0. Interview Result: ☐☐

   1. Completed

Not Completed (Specify)	2.1. Completely closed before 2013
	2.2. Completely closed after or through 2013
	3. Temporarily closed
	4. Could not reach the address
	5. Did not practice any activity in 2013
	6. Different economic activity *
	7. Refused **
	8. Repeated
	9. Central government
	10. Branch Keep No Records
	11. The Balance isn't ready
	12. Isn't an enterprise as Recognized
	13. Israeli Ownership
	14. Different Ownership
	15. Other (specify), ………………

First: General Data:

ID1. Number of actual work months during the survey year _____ ☐☐

ID2. Fiscal Years for the Enterprise:
  From ___ /___ / 2013
  To   ___ /___ / 2013

ID3. Data Sources

   1. Financial books and records   2. Estimates   3. Both   ☐

ID4. Currency used in questionnaire completion
  1. Jordanian Dinar (JD)   2. US Dollar ($)   3. Israeli Shekel (NIS) ☐

ID5. For Non governmental sector :

  Does the enterprise work with serious economic prices (Revenue cover the cost or more)

  1. Yes   2. No   ☐
  For enterprise Only (for sole proprietorship or main centers with branches):

ID6. Establishing Year: ☐☐☐☐

ID7. Declared Capital   ☐☐☐☐☐☐☐☐☐

ID8. Paid Capital to the end of the 2013   ☐☐☐☐☐☐☐☐☐

ID9. The enterprise prepares profits/losses account and balance sheet? 1.Yes 2.No ☐

ID10. Does the enterprise have investments abroad?   1.Yes 2.No ☐

ID11. Does the enterprise have investments from abroad?   1.Yes 2.No ☐

* **ID12**: If the economic activity changed, describe the new economic activity: _____ ☐☐☐☐

** **ID13**: If the result of the interview refused to identify the cause of rejection are:_____

No.2: Employment and Employees Compensations

Employed persons' categories	Auxiliary code	Average number of employ persons during the reference year	Compensations of employees during the reference year	Payments in kind	Establishment in Contribution social security institution	Establishment contribution the pension fund	Establishmt contribution in the health insurance	Other benefits	Total Compensation
LS	LS1	LS2	LS3	LS4	LS5	LS6	LS7	LS8	LS9
Unpaid employees	1								
Wage employees	2								
Total	**88**								

No. 3: Goods Production Inputs (A)

Item	Auxiliary code	Value of beginning Inventory	Purchases during the year	Production inputs sold as purchased (purchased price)	Lost and written off	Value of ending inventory	Value of consumed during the year
RM	RM1	RM2	RM3	RM4	RM5	RM6	RM7
Raw Materials	10						
Other Production Input	11						
Electricity	12						
water	13						
Total	**88**						

Value of consumed amounts =(value of beginning inventory + total of purchases –production in puts sold as purchased –lost and written off –value of ending Inventory)

No.3: Goods Production Inputs (B)

Item	Auxiliary code	Value of beginning Inventory	Purchases during the year	Production inputs sold as purchased (purchased price)	Lost and written off	Value of ending inventory	Value of consumed during the year	Value of consumed to produce electricity	Value of consumed to transport
OL	OL1	OL2	OL3	OL4	OL5	OL6	OL7	OL8	OL9
1. Gasoline	10								
2. Kerosene	11								
3. Diesel	12								
4. Gas	13								
5. Oils and lubrications	14								
6. fire wood	15								
7 .coal	16								
8. Other fuel(….)	17								
Total	**88**								

No.4: Other Production Expenditures (Services Offered by Others)

Type of expenditure	Auxiliary code	Expenditure value				Type of expenditure	Auxiliary code	Expenditure value			
		Internal	External		Total			Internal	External		Total
			Value	Israel %					Value	Israel %	
PE	PE 1	PE 2	PE3	PE 4	PE 5	PE	PE 1	PE 2	PE 3	PE4	PE 5
Rent of buildings	10					government services purchases (stamps fees and courts fees)	17				
Rent of machines and equipment	11					Post, telegraph, telephone and fax	18				
Computer consulting services	12					Transportation of passengers and goods	19				
Maintenance and repair of machines and equipment	13					Unions and syndicates fees	20				
Maintenance and repair of buildings and constructions	14					Non Governmental fines exclude loans	21				
Advertising	15					Establishment insurance premiums exclude employees	22				
Auditing	16					Vehicles licensing fees	23				
						Cleaning services	24				
						Palestine Exchange fees	**50**				
						Others	26				
						Total	**88**				

No.5: Fees and Taxes on Production

Fees and Taxes	Auxiliary code	Value of payments		
		Internal	External	Total
TF	TF1	TF2	TF3	TF4
Customs duties	10			
Value added tax (net tax)	11			
Enterprise licensing fees	12			
Export fees	13			
Buying and excise tax (taxes on products)	14			
Other Fees and Taxes on Production	15			
Subsidies on production and products	16			
Total	88			

No.6: Accounts Cumulative

T ype Appropriation	Auxiliary code	Losses	Profit
BO	BO1	BO2	BO3
Sell of production input	10		
Sell of fixed assets	11		
Total	88		

No. 7: Various transfers

Types of Various transfers		Auxiliary Code	From Enterprise	To Enterprise
ST		ST1	ST2	ST3
Tax on income and profits of the enterprise		10		
Accident insurance premiums(exclude employees)		11		
Governmental fines		12		
Pension Salaries and social security, including Job left bonus for employees		13		
Grants and donations	kind	14		
	cash	15		
Other transfers		16		
Total		**88**		

No. 8: Revenues of Services Rendered to Others

Type of revenue	Auxiliary code	Other Revenues Value			
		Internal	External		Total
			Value	Israel %	
		SI1	SI2	SI3	SI4	SI5
Rental of Safety Boxes	10				
Rentals of Building	11				
Other	13				
Total	**88**				

No.9: Returns of Income property that received and paid

Types Item	Auxiliary Code	Value paid income Property				Types Item	Auxiliary Code	Value received income Property			
		Internal	External		Total			Internal	External		Total
			Value	Israel %					Value	Israel %	
QP	QP1	QP2	QP3	QP4	QP5	QI	QI1	QI2	QI3	QI4	QI5
Rent of land	10					Rent of land	10				
Interests on loans and bonds include(fines on loans)	11					Interests on loans and bonds include (fines on loans)	11				
Shares profits	12					Shares profits	12				
Withdrawals of proprietors	13					Withdrawals of proprietors	13				
Investment income paid to pension funds	14					Investment income paid to pension funds	14				
Distributed Rations	15					Distributed Rations	15				
Total	**88**						**88**				

No.10: Out Put from Principal Activity*

Kind of EST	ISIC Code	Net Rent of Land	Receivable Comm ission*	Output**
FIN	FIN1	FIN 5	FIN 6	FIN 7
Palestine Exchange	6611			
Stock Market Brokers	6612			
Total	**8888**			

*Includes all revenues from commission (Trading commission………)

*** filled by Palestinian Central Bureau of Statistics

No.11 Portfolio Investment

Type of Portfolio Investment	Auxiliary Code	Value of investment		
		Internal	External	Total
INV	INV1	INV2	INV3	INV4
A. Financial assets				
1. Certificates of deposit	1000			
2. Government bonds	1001			
3. Treasury bills	1002			
4. Other Financial bonds	1003			
5. shares	1004			
B. Real assets				
1. Building	1005			
2. Land	1006			
3. Expensive Mineral	1007			
C. Other investments				
	1008			
	1009			
	1010			
TOTAL	**8888**			

No. 12 : Fixed Assets

Types of fixed assets		Auxiliary code	The average number of years of	Market Value at Beginning of Year (Inventory before backing)	Value of purchased assets during the year	Capital additions and improve-ments	Fixed assets produced at the Enterprise	Assets sold during the year	Written-off and losses	Depreciation during the year	Market Value at the end of year
FA		FA1	FA2	FA3	FA4	FA5	FA6	FA7	FA8	FA9	FA10
Land		10									
Buildings and Construction	Residential buildings	11									
	Non Residential buildings	12									
Machines, equipment & devices	Transport equipment	13									
	Devices	14									
	Equipment and other Machines	15									
Furniture and furnishings		16									
Passengers vehicles		17									
Goods vehicles		18									
Computer programs		19									
Databases		20									
Studies and Research		21									
Total		**88**									

Name and addresses of branches (for multi branch enterprise)

No.	Name of Branch	Branches sequence no.	Address	Data included in the main center questionnaire 1.Yes 2.No
1		⬜⬜⬜⬜⬜⬜⬜		
2		⬜⬜⬜⬜⬜⬜⬜		
3		⬜⬜⬜⬜⬜⬜⬜		
4		⬜⬜⬜⬜⬜⬜⬜		
5		⬜⬜⬜⬜⬜⬜⬜		
6		⬜⬜⬜⬜⬜⬜⬜		
7		⬜⬜⬜⬜⬜⬜⬜		
8		⬜⬜⬜⬜⬜⬜⬜		
9		⬜⬜⬜⬜⬜⬜⬜		
10		⬜⬜⬜⬜⬜⬜⬜		
11		⬜⬜⬜⬜⬜⬜⬜		
12		⬜⬜⬜⬜⬜⬜⬜		
13		⬜⬜⬜⬜⬜⬜⬜		
14		⬜⬜⬜⬜⬜⬜⬜		
15		⬜⬜⬜⬜⬜⬜⬜		
16		⬜⬜⬜⬜⬜⬜⬜		
17		⬜⬜⬜⬜⬜⬜⬜		
18		⬜⬜⬜⬜⬜⬜⬜		
19		⬜⬜⬜⬜⬜⬜⬜		
20		⬜⬜⬜⬜⬜⬜⬜		

Respondent

Name:	**Official Seal**
Jobs:	
Date:	
Signature	

For PCBS use

Name	Code	Signature	Date	Interviewer Notes
* Interviewer	☐☐☐☐	_____	_____ / _____ / 2014	
* Supervisor	☐☐☐☐	_____	_____ / _____ / 2014	
* Coordinator	☐☐☐☐	_____	_____ / _____ / 2014	
* Editor	☐☐☐☐	_____	_____ / _____ / 2014	
* Coder	☐☐☐☐	_____	_____ / _____ / 2014	
* Data entry operator	☐☐☐☐	_____	_____ / _____ / 2014	
* Post data entry editor	☐☐☐☐	_____	_____ / _____ / 2014	